

# **SAHODAY PRE-SCHOOL**

**C-1, Safdarjung Development Area (SDA), New Delhi- 110016  
(Christian Minority Institution)  
Managed by Delhi Catholic Archdiocese**

## **Admission Criteria for Pre-School 2026-27**

**School website: [www.sahodayschool.in](http://www.sahodayschool.in)**

1. Sahoday Sr. Sec. School is a Christian Minority Co-Education School. To maintain the equilibrium among the boys' and girls' equal number of seats will be allocated for admission. In case, we are unable to get candidates from a particular gender the remaining seats will be considered from other gender. The same criteria will apply for draw of lots if any. Total seats available for admission - 80.
2. Implementation of National Educational Policy (NEP)-2020. NEP 2020 mandates three years of Early Childhood Care and Education (ECCE) known as Balvatika-1 (earlier known as Nursery/Pre-School), Balvatika-2 (earlier known as KG/Pre-Primary) and Balvatika-3 (newly introduced). As per NEP, a child would be 6+ years of age while in Class I. As ordered by the Directorate of Education, we will be implementing the NEP from academic session 2026-27.
3. Admission criteria for Balvatika-1 as given below have been adopted keeping in view the Minority Status of the school and Neighbourhood Policy of the Delhi Government. Candidates obtaining maximum points as per the criteria given below will be shortlisted for admission.

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|--|--------------------|
| <b>a) Catholics residing with the archdiocesan defined zone</b>                                  | <b>(25 points)</b> |
| <b>b) Christians and other denominations upto 6 kms from school<br/>(after due verification)</b> | <b>(20 points)</b> |
| <b>c) Neighbourhood</b>  | <b>(30 points)</b> |
| 1. 0-2 km  | 15                 |
| 2. Above 2 and below 4 km  | 10                 |
| 3. Above 4 and below 6 km  | 05                 |
| <b>d) Children/grandchildren of staff of this School</b>   | <b>(10 points)</b> |

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**e) Sibling**

**(10 points)**

Real brother/sister studying in Sahoday Sr. Sec. School.  
(Attach photocopy of the Fee Receipt of current year).

**f) Alumni**

**(05 points)**

Father/Mother Ex-Student of Sahoday Sr. Sec. School who Passed X/XII from Sahoday Sr. Sec. School (attach a photocopy of CBSE passing certificate/School Leaving Certificate.)

In case of Draw of Lots, only eligible candidate's parent, either Mother or Father (one) will be allowed to participate. Those who are present on the day of Draw of Lots only will be considered.

4. 3 years completed by March 31, 2026. Children born between 01st April 2022 to 31st March 2023 are eligible. Age relaxation upto 30 days in the minimum and upper age limit will be granted

**Admission Schedule (As per Directorate of Education Circular dated 22.11.2025)**

5. Application forms to be printed from school website (i.e [www.sahodayschool.in](http://www.sahodayschool.in)) and the manual filled forms to be submitted in School as per following schedule:

- (a) Commencement of Application forms on School website - 04.12.2025 (Thursday) 10.00 a.m.
- (b) Closure of Application forms - 27.12.2025 (Saturday) 10.00 a.m.
- (c) Last date for submission of print out of application forms in the School with registration fee. - 27.12.2025 (Saturday) 12.00 noon (No forms will be accepted afterwards).

**[DULY SIGNED APPLICATION FORMS TO BE SUBMITTED AT THE SCHOOL ALONG WITH REGISTRATION FEE OF RS 25/- (NON-REFUNDABLE) AND SUPPORTING DOCUMENTS DURING WORKING HOURS (8.00 a.m. to 12.00 noon) WILL ONLY BE CONSIDERED FOR SHORTLISTING].**

- (d) Uploading details of children applied to the school for admission- 09.01.2026 (Friday) 4 p.m.

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- (e) Uploading marks given to each child (as per point system) – 16.01.2026 (Friday) 4 p.m.
- (f) Date for displaying first list of selected children (incl waiting list) along with marks allotted under point system – 23.01.2026 (Friday) 4 p.m.
- (g) Resolution of queries of parents, if any regarding allotment of points in the first list- 24.01.2026 (Saturday) to 03.02.2026 (Tuesday)
- (h) Date for displaying the second list of selected children (if any) – 09.02.2026 (Monday) 4p.m
- (i) Resolution of queries of parents, if any – 10.02.2026 (Tuesday) to 16.02.2026 (Monday)
- (j) Subsequent list of admission, if any – 05.03.2026 (Thursday) 4 p.m
- (k) Closure of admission process – 19.03.2026 (Thursday)

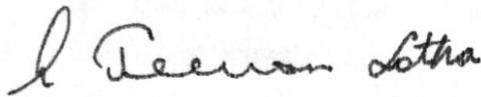
**The Photocopy of following documents are to be attached along with the filled application forms. (Originals will be verified if shortlisted)**

1. A self-attested copy of the Date of Birth certificate issued by the Municipal Corporation of Delhi (MCD) & copy of the Aadhar card of the child **is mandatory**.
2. Parents of the Christian candidates must attach the self-attested copy of Baptism Certificate and a letter from their respective Parish Priest / Pastor testifying that they are the practicing members of the respected churches as preference will be given only to the practicing Christians.
3. **Proof of Residence:** Aadhar Card / Voter ID Card / Passport / Water Bill / Electricity Bill/ MTNL Telephone Bill /Ration Card / Domicile certificate. (Attach a photocopy of any two of the above **mentioned documents**.)
4. **Proof of sibling** (wherever applicable)  
(Real brother/sister studying in Sahoday Sr. Sec. School) Attach a photocopy of his/her latest Fee Receipt along with School Identity Card of the current academic year 2025-26.
5. **Proof of Alumni** (wherever applicable)  
Father/Mother Ex-student of Sahoday Sr. Sec. School who have passed out Class X/XII from Sahoday Sr. Sec. School (attach photocopies of CBSE passing certificate / School Leaving Certificate).

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6. Medical document/ Disability certificate from Government Hospital, in case of children with special needs.
7. Caste certificate of both parents in case of SC/ST/OBC.
8. The First list of the selected candidates including waiting list will be displayed on the school website on Friday, January 23<sup>rd</sup>, 2026.
9. Queries of parents, if any regarding allotment of points to their wards in the first list will be heard from January 24<sup>th</sup> (Saturday) to February 03<sup>rd</sup> (Tuesday), 2026.
10. The date for displaying the Second list of candidates, if any including waiting list will be on Monday, February 09<sup>th</sup>, 2026.
11. Queries, if any regarding allotment of points to their wards in the second list will be heard from February 10<sup>th</sup> (Tuesday) to 16<sup>th</sup> (Monday), 2026.
12. The date for displaying the third list of selected candidates, if any seat/seats available will be on Thursday, March 05<sup>th</sup>, 2026.
13. Closure of admission process on Thursday, March 19<sup>th</sup>, 2026.  
*(As per the Judgment of the Honorable High Court of Delhi no separate Quota for EWS candidates)*
14. School will not provide any transport facility for pre- school students.
15. For updates, kindly visit the school website [www.sahodayschool.in](http://www.sahodayschool.in)



**Principal**

**Date: 28 November, 2025**

**SAHODAY SCHOOL**

C-1,

Safdarjung Development Area,  
New Delhi-110016